

A Partner Solution for Cross Industry

Automating the Accounts Payable and Accounts Receivable Information Lifecycle for Streamlined Processing

IBM **Information Management** software



## Document Access Systems (DAS) Cash Management Process Solution

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### Partner Solution

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■ **Target Industries**

*Energy*  
*Food Distribution*  
*Higher Education*  
*Manufacturing*  
*State and Local Government*  
*Transportation*

■ **Business Applications**

*Accounts Payable*  
*Accounts Receivable*

■ **Products**

*IBM FileNet Business Process Manager*  
*IBM FileNet Capture*  
*IBM FileNet Content Manager*  
*IBM FileNet Image Manager*

### Business Challenge

Intense global competition, rapidly changing customer needs and industry trends place added pressure on customer service-oriented industries and their extensive accounts payable and accounts receivable operations.

Large volumes of invoices and statements (often stored off-site in information silos), disparate processes, data-entry errors and mishandling of documents not only lengthen cycle times, but also increase costs by exposing enterprises to missed payment discounts and non-compliance fines stemming from government-mandated document management and retention regulations. Furthermore, significant staffing and training requirements also add to the overall cost of business.

### Solution

Document Access Systems' (DAS) Cash Management Solution is a configurable, integrated solution that leverages the IBM FileNet P8 platform to automate and support the accounts payable and accounts receivable information lifecycle.

Designed to streamline the accounts payable process and increase

operational efficiency, the DAS Cash Management Solution enables staff to promptly and accurately process a greater number of invoices in a shorter period of time. Invoices, whether submitted in paper form, electronically or via fax, are automatically captured, filed in compliance with regulatory standards, and then routed for the required approvals based on index values.

An integral part of the DAS Cash Management Solution is a Web-enabled interface that also serves to improve operational efficiencies by removing geographic boundaries and enabling remote users (with the proper security clearance) to participate in the invoice approval process over the Internet. Additionally, for employees who only occasionally approve documents, notification can be delivered via email with basic instructions and a link to the specific document.

An integrated DASindexer eliminates keystroke errors, increases accuracy, and streamlines the data entry process by automatically looking up and populating metadata from corporate databases located within the ERP infrastructure.



**DOCUMENT ACCESS SYSTEMS**  
Enterprise Content Management

The DAS Cash Management Solution also features reporting capabilities that include a full audit and on-demand look into staff productivity. This enables companies to identify bottlenecks and areas where improvement may be required in order to enhance operational efficiencies.



### **Value Proposition**

DAS has a proven track record in helping dozens of customers improve their cash management processes using the IBM FileNet P8 platform.

By leveraging the DAS Cash Management Solution, organizations can streamline their accounts payable and accounts receivable processes, increase operational efficiencies, lower costs and maintain regulatory compliance. Cross-industry enterprises that have used this solution have experienced the following benefits:

- A 70% reduction in transaction processing costs
- A 50% improvement in cycle times
- A 50% reduction or redeployment of full time equivalent (FTE) employees
- A 50% increase in working capital
- A 75% reduction in per-invoice processing costs

### **Company Description**

Document Access Systems (DAS) is a nationally recognized, award-winning provider that has successfully implemented nearly 300 ECM solutions since 1991. The company's approach is first and foremost client-driven, with an ongoing emphasis on providing its clients with quality products and services at a fair price. DAS is dedicated exclusively to the Enterprise Content Management marketplace, and empowers clients in a broad range of industries to solve their individual business problems.

In 2006, DAS was one of fifteen partners worldwide to achieve the IBM ECM ValueNet "Million Dollar Club" award for software revenue.

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Printed in the USA

07-07

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